

**This Sweden Town Board Meeting agenda packet is in development and as such is not to be construed as complete at the time of its New York State-mandated posting (24 hours prior to the Sweden Town Board meeting).**

## **SWEDEN TOWN BOARD AGENDA**

January 28, 2025

Salute to the Flag/Moment of Silence

Privilege of the Floor

Correspondence

Reports of Board and Departments

- Eagle Scout Proclamation
- Recreation Department Report

### Consent Agenda 1/28/2025

1. Approval of Minutes of January 14, 2025
2. Resolution – Rescind Resolution No. 5 of 2025
3. Resolution – Authorize Supervisor to sign Contract for Consulting Architect and Consulting Building Inspector
4. Resolution – Authorize Supervisor to sign Proposal for Architectural Services – Community Center Roofing and Air Handling
5. Resolution – Historian Salary for 2025
6. Resolution – Authorize Supervisor to sign agreement with Laura Landers for assistance with AFR for 2024
7. Resolution – Appoint Recreation Assistant PT - Megalo
8. Resolution – Appointment to Boards – ZBA & BAR

### Non-Consent Agenda

### Additional Business and Announcements

### Adjournment

RESOLUTION NO. \_\_\_\_\_

Rescinding Resolution No. 5 of 2025

WHEREAS, on January 2, 2025, the Sweden Town Board approved Resolution 5 of 2025 Appoint Consulting Architect and Building Inspector.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby rescind Resolution No. 5 of 2025.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – January 28, 2025

RESOLUTION NO.

Authorize Supervisor to Sign Contract for  
Consulting Architect and Consulting  
Building Inspector

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby authorizes and directs the Town Supervisor to contract with David Strabel, Registered Architect as Consulting Architect and Consulting Building Inspector for the Town of Sweden Building Department,
- Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on project applications for building permits and serve as Consulting Building Inspector for projects as needed.
- Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$75.00 per hour per attached agreement.
- Sec. 4. That these fees are to be charged to the developer on the building permit.
- Sec 5. Ther term of this agreement shall be for a period of one (1) year, commencing on January 1, 2025 and expiring December 31, 2025.
- Sec. 5. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – January 28, 2025

RESOLUTION NO.

Authorize Supervisor to Sign Proposal  
Architectural Services Community Center Roofing  
and Air Handlers

WHEREAS, the Town Board of the Town of Sweden desires the Town Architect, David Strabel, to provide architectural services for the roofing and Air Handlers to the Sweden/Clarkson Community Center; and

WHEREAS, the Town Architect David Strabel, has submitted a proposal for services for the preparing construction drawings and specifications, project manual, bid process assistance and contract administration.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Sweden Town Board hereby authorizes the Supervisor to sign the Proposal for Architectural Services for the Senior Room Addition Project.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by  
Seconded by

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted - January 28, 2025

RESOLUTION NO.

2025 Salary for Historian

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Historian shall be paid a total of \$500 for the fiscal year 2025 with compensation being paid semi-annually \$250 in June and \$250 in December.

Sec. 2. That this resolution shall take effect January 1, 2025.

MOTION for adoption of this resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – January 28, 2025

RESOLUTION NO. \_

Authorizing Supervisor to Accept Proposal  
for Preparation of NYS Annual Financial  
Report Document

WHEREAS, a proposal has been received for consulting and preparation services from Laura L. Landers, LLC in the amount of \$3,500 to prepare the New York State Annual Financial Report Document (AFR).

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to accept the proposal of Laura L. Landers, LLC; 6 Park Avenue, Batavia, NY 14020 for consulting and preparation of the NYS AFR document.

Sec. 2. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson  
seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – January 28, 2025

RESOLUTION NO. \_\_

Appoint Recreation Assistant PT - Megalo

WHEREAS, there is a need for a Recreation Assistant for the Before and After School Program; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Matthew Megalo.

NOW, THEREFORE, BE IT RESOLVED:

- Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Matthew Megalo as a recreation assistant part-time for a maximum of 28 hours per week.
- Sec. 2. That the hourly rate of pay is \$15.50 with a start date on or after February 4, 2025.
- Sec. 3. That this resolution shall take effect immediately.

MOTION for adoption of this resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – January 28, 2025

RESOLUTION NO.

Appointments to Boards

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning October 1, 2024 and ending September 30, 2029:

Board of Assessment Review

Tyler Fallon

Sec. 2. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning January 1, 2025 and ending December 31, 2029:

Zoning Board of Appeals

Stacey Costello

Sec. 3. That this resolution shall take effect January 1, 2025.

MOTION for adoption of this resolution by Councilperson  
Seconded by Councilperson

Discussion:

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar  
Councilperson Sharpe  
Councilperson Staskiewicz  
Councilperson Sullivan  
Supervisor Hayles

Submitted – January 28, 2025