

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, October 25, 2022.

Town Board Members present were Supervisor Kevin G. Johnson, Councilperson Patricia Hayles, Councilperson Rhonda Humby, and Councilperson Gary Sullivan. Councilperson Randall Hoke was absent. Also present were Finance Director Leisa Strabel, Highway Superintendent Brian Ingraham, Town Attorney James Bell, and Town Clerk Karen Sweeting.

Visitor present was Chris Hamlin.

Supervisor Johnson called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to remember our first responders and our men and women in uniform around the world.

PRIVILEGE OF THE FLOOR:

No comments.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Councilperson Hayles reported that members of the Farmers Museum participated in Pioneer Days at Brockport Schools. The committee is also working with Cornell Cooperative Extension for programming at the museum. The 2023 Harvest Festival is scheduled for September 23rd. Mrs. Hayles announced the interim Director at Seymour Library, Peter Genovese.

Councilperson Sullivan reported that Buildings and Grounds have been busy winterizing the Town Park – restrooms and Splash Pad. The baseball field is almost complete. Soccer and flag football are ending. The pumpkin trail event went well. Lodge rentals are still strong. Supervisor Johnson commented on the work at the skate park and thought they would be finished with the flat work this week. Mr. Sullivan reported that due to the wiring for lighting around the Lodge they are considering adding solar lighting along the walkway.

Councilperson Humby reported that Dog Control had twelve calls this month. She asked that the dangerous dog law be discussed at an upcoming work session. The Sweden Clarkson Community Center is looking for a part-time cleaner. Mrs. Humby commented on the success of the Jack O'Lantern Trail at the Town Park and reminded the board of the upcoming Halloween event at the SCCC. The Veterans Day event is scheduled for November 11th. The winter brochure will be in homes mid-November and the swim program starts soon. Mrs. Humby attended the new senior addition ribbon cutting and the dedication of the liberal arts building honoring Fannie Barrier Williams. She shared some history of the 1870 alum.

Town Attorney Jim Bell requested an Executive Session.

Finance Director Leisa Strabel reported that she has been working on the liability insurance renewal. The insurance company will not renew the cyber policy unless the Town has two factor authentication. Discussion.

Superintendent of Highways Brian Ingraham reported that Fall brush pickup and leaf collection has started. Completed county road projects on White Road and Reed Road. Assisted the Town of Clarkson with road projects.

Supervisor Johnson shared copies of the Building Department report.

Supervisor Johnson focused on the Reed Road Water Project. He explained that there are 17 parcels on the west end of Reed Road in the Town of Sweden that theoretically have access to the Bergen waterline. Mr. Johnson met with Bergen representatives and the Monroe County Water Authority. The MCWA recommended an agreement. Bergen made it clear that any Sweden resident wanting to tap into the waterline would be required to pay on the remaining debt service. All parties agreed. Two residents of the Town of Sweden contacted MCWA directly and were told the MCWA would not force the resident to pay on the debt service and allow hook up to the line. This was not in line with the agreement. Sweden and Bergen voted to rescind the agreement. Bergen sent letters to all residents detailing the terms of tapping into the waterline – they must pay on the remaining debt service annually. The waterline is now between the Sweden residents and the Town of Bergen. Mr. Johnson sent a letter to the Sweden residents explaining the charge and that it is unfortunate that the arrangement didn't work as originally planned as it was the simplest, most cost-effective solution.

PUBLIC HEARING

At 6:18 p.m. Supervisor Johnson called to order the public hearing. The purpose of the public hearing was to hear all persons interested in the budget, in favor of or against the Preliminary Budget for 2023, or any item therein to include the compensation to be paid to all elected Town Officials, pursuant to the requirements of Section 108 of the Town Law.

Supervisor Johnson waived the reading of the legal notice.

Supervisor Johnson presented the 2023 Budget. He detailed Town services provided and the categories within the budget. He detailed the summary showing the breakdown for the Village and the Town outside the Village. Mr. Johnson shared the tax rate history which has been steady over the years. He shared a list of all the various tax exemptions in the Town including the new volunteer fire fighter exemption. Mr. Johnson shared the list of special districts, elected official salaries, bond indebtedness and the tax cap calculations. This year the cap is 2.0%. The Town is \$16,691 below the tax cap which includes the adjustment for the Clarendon and Reed Road water numbers.

Supervisor Johnson detailed several increases, such as fuel costs of the Highway Department and additional monies for the library. The Town has achieved some savings with sharing the Assessor with Clarkson and combining the Building Inspector and Fire Marshal positions in the Building Department. Health insurance and minimum wage rates are up, yet the budget is still coming in below the tax cap.

No comments. Hearing closed at 6:28 p.m.

EXECUTIVE SESSION:

Councilperson Hayles made a motion that was seconded by Councilperson Sullivan to go into executive session at 6:30 p.m. subject to Public Officer's Law Section 108(3) confidential consultation with the Town Attorney. All voted in favor of the motion – four ayes. Motion adopted.

No action taken.

Councilperson Hayles made a motion that was seconded by Councilperson Humby to leave executive session and return to the regular meeting at 6:45 p.m. All voted in favor of the motion – four ayes. Motion adopted.

CONSENT AGENDA ITEMS:

Councilperson Hayles made a motion that was seconded by Councilperson Humby to approve **all** Consent Agenda items as listed below.

Discussion: Supervisor Johnson referred to Resolution No. 123 – Authorizing Supervisor to Sign MRB Group Engineering Proposal – Update to Comprehensive Water Study. The Town updated the water study in 2018 proceeding the work on Lake and Redman districts. The Town is now working actively to find the next extension in the Town. Due to the change in materials and the census, we need to get that information updated to plan the next district.

VOTE BY ROLL CALL:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Absent</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	ADOPTED

- Approval of the minutes of the regular Town Board meeting held on October 11, 2022.
- RESOLUTION NO. 120 Adopting 2023 Town of Sweden Budget

WHEREAS, the Town Board has met at the time and place specified in the notice of public hearing on the Preliminary Town Budget for 2023 and heard all persons desiring to be heard thereon.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Preliminary Budget for 2023, as amended, and as hereinafter set forth and filed by the Budget Officer in the Office of the Town Clerk be adopted as the Annual Budget for the Town of Sweden for the fiscal year commencing January 1, 2023 and ending December 31, 2023.

Sec. 2. That the several amounts stated in the column entitled "Adopted" be and are appropriated for the objects and purposes specified, that all amounts stated in the summary as "Amounts to be raised by Tax" be and are the tax levy for the year 2023, and that salaries of elected officers as stated shall be fixed at the amounts shown effective January 1, 2023.

Sec. 3. That the Town Clerk is directed to publish notice that a summary of this enacted budget is available for public inspection on the Town’s website and during normal business hours in the Town Clerk’s Office.

Sec. 4. That this resolution shall take effect immediately.

- RESOLUTION NO. 121 Authorizing Additional Sums to be Deposited in Capital Reserve Parks and Recreation Reserve

WHEREAS, the Town Board of the Town of Sweden did heretofore authorize the establishment and collection of a parks and recreation fee at the time of the issuance of each new certificate of occupancy for new construction within the Town of Sweden; and

WHEREAS, the Town Board established a capital reserve fund for the purpose of the maintenance, investment and expenditure of such funds.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is directed to transfer from the general fund to the Parks and Recreation Reserve, \$30,250, the parks and recreation fee collected and recorded to date in the Budget Year 2022.

Sec. 2. That the Supervisor is directed to transfer from the general fund to the Parks and Recreation Reserve, an additional \$69,750.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 122 Authorizing Supervisor to Sign Maintenance Agreement with Imperial Door Controls, Inc.

WHEREAS, the maintenance agreements between Imperial Door Controls, Inc. and the Town of Sweden will expire on October 31, 2022; and

WHEREAS, the Town Board desires to enter into new agreements for the Town Hall and Community Center.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize and direct the Supervisor to sign the Maintenance Agreement between the Town of Sweden and Imperial Door Controls, Inc.

Sec. 2. The term of this agreement shall be for a period of one (1) year, commencing on November 1, 2022 and ending on October 31, 2023 at an annual cost of \$195 per door: one at the Town Hall and four at the Community Center for a total cost of \$975.

Sec. 3. That the maintenance agreement will cover automatic door labor only to include travel time during business hours; special parts discounts; and two inspection visits per year to adjust, clean, lubricate and tune equipment.

Sec. 4. That this new agreement does hereby supersede the current agreement due to expire on October 31, 2022.

Sec. 5. That this resolution shall take effect immediately.

- RESOLUTION NO. 123 Authorize Supervisor to Sign MRB Group Engineering Proposal –Update to Town Comprehensive Water Study

WHEREAS, a Comprehensive Water Study was prepared for the Town of Sweden water distribution system in July 1999 by MRB Group; and

WHEREAS, the Water Study has been updated in 2013 and 2018; and

WHEREAS, the Town Board of the Town of Sweden has determined that an update of key components of the report is needed.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Sweden Town Board hereby authorizes the Supervisor to sign the proposal from MRB/group Engineers for engineering services for the aforementioned project for an amount not to exceed \$8,200.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 124 Amending Rules and Regulations for Building Control Fees

WHEREAS, the Town Board has reviewed the Building Control Fees and has recommended a change in building permit fees.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby adopts the Rules and Regulations for Building Control Fees as amended on Appendix A.

Sec. 2. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sullivan made a motion that was seconded by Councilperson Humby authorizing payment of the bills in Abstract 10 dated October 26, 2022 in the amount of \$390,593.51.

General Fund: In the amount of \$75,886.74 as set forth in Abstract 10 dated October 26, 2022.

Highway Fund: In the amount of \$19,291.55 as set forth in Abstract 10 dated October 26, 2022.

Special Fund: In the amount of \$23,312.30 as set forth in Abstract 10 dated October 26, 2022.

Capital Fund: In the amount of \$272,102.92 as set forth in Abstract 10 dated October 26, 2022.

VOTE BY ROLL CALL AND RECORD:

Councilperson Hayles	<u>Aye</u>	
Councilperson Hoke	<u>Absent</u>	
Councilperson Humby	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Johnson	<u>Aye</u>	Adopted

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements noted.

EXECUTIVE SESSION:

Councilperson Hayles made a motion that was seconded by Councilperson Sullivan to go into executive session at 6:50 p.m. subject to Public Officer’s Law Section 108(3) confidential consultation with the Town Attorney. All voted in favor of the motion – four ayes.

Motion adopted.

No action taken.

Councilperson Sullivan made a motion that was seconded by Councilperson Humby to leave executive session and return to the regular meeting at 7:48 p.m. All voted in favor of the motion – four ayes. Motion adopted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sullivan moved to adjourn the October 25, 2022 meeting of the Sweden Town Board at 7:49 p.m. Councilperson Humby seconded the motion. All voted in favor of the motion – four ayes. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk