

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, May 28, 2024.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Finance Director Leisa Strabel, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitors present were Wayne Zyra and Michael Myers representing the Sweden Community Foundation.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence especially with this week having Memorial Day, to remember all of those who have lost family members in the service to our country and ask for sympathies to Dr. Allen Edwards who serves our Town very well with the rabies clinic, who recently lost his wife Vicky.

#### PRIVILEGE OF THE FLOOR

Michael Myers addressed the Board and explained that he is a strong advocate for recreation in the Town of Sweden. Mr. Myers thanked the board for their part in partnering with and supporting the Foundation's recreation initiatives that will enhance recreation opportunities in the Town of Sweden.

Wayne Zyra thanked the board for their consideration on the fishing deck – resolution on the agenda. If the resolution is approved, they can move forward on the contractual work, selection of colors, and installation. Mr. Zyra reminded the board of the upcoming Challenger Baseball game on Saturday beginning at 9 am at Nietopski Field on Redman Road and the celebration of life for Jack Milner at the Oliver Middle School at 1 pm.

#### CORRESPONDENCE:

No correspondence noted.

#### REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Superintendent of Highways Brian Ingraham reported they are nearing the end of the construction phase on Crestview Drive, completed drainage work on Gary Drive, and prepared LaDue Road between Route 19 and West Sweden Road for paving. Crews built a parking lot for a new lodge at County owned Knollwood Lodge. They assisted the Town of Hamlin with a project and continue mowing at the cemeteries.

Town Attorney Jim Bell provided updates to the sale of 133 State Street, hoping to close by the end of summer.

Supervisor Hayles announced a water information meeting on June 25, 2024. Letters were sent to those within the proposed district. The lunch program has been moved to the Sweden Clarkson Community Center. A few minor issues were addressed. Excess kitchen equipment from 133 State Street will be sold by bid – resolution on the agenda.

Supervisor Hayles attended the workers compensation pool meeting with Finance Director Leisa Strabel. There are thirteen appointments scheduled for the Assessment Grievance being held today, walk ins are allowed. The sewer issues at the Seymour Library are being

resolved. The Town of Clarkson performed the outside work, and the inside work has been put on hold until after summer programming. Mrs. Hayles met with Superintendent Brian Ingraham and Finance Director Leisa Strabel to discuss a joint grant application with the Village of Brockport for a new sewer truck.

Supervisor Hayles attended the Supervisor’s Association meeting, which is a valuable resource. They discussed food truck certifications.

Supervisor Hayles stated that the Town will absorb approximately \$1,900 in materials ~~and labor~~ for the walkway to the fishing deck. If the Sweden Community Foundation raises excess funds for the project, the Town will be reimbursed these costs. *The contract is subject to the Supervisor’s approval.* **\*\*Amendments made at the meeting of June 25, 2024\*\***

Supervisor Hayles has met with Lyle Stirk, Building/Code Enforcement to discuss consistent enforcement of the existing code for the benefit of the Town. Thirty-six violations have been issued this year, compared to sixteen last year. We want to inform residents and are working on an article for the Snapshots. Comprehensive Plan updates will be considered for 2025.

Supervisor Hayles will be attending the Memorial Day Celebration at Oliver Middle School and will be meeting with Adam Shade in the Buildings and Grounds Department to discuss additional training.

Councilperson Staskiewicz reported that the Summer Scoreboard is out and available, registration has begun. Baseball and soccer leagues are going well and are planning the July 3<sup>rd</sup> event, working on securing more food vendors. Summer camp staff training is underway, and the nutrition program is going well. The new Director of Buildings and Grounds, Adam Shade, is working out well.

Councilperson Sullivan commented on Adam Shade and his new position and will be meeting with him to discuss long and short-term projects and the goals of the department. Soccer and baseball are up and running, Lodge rentals are strong, skate park and dog park are busy. Seasonal staff are in place and the banners are all up and displayed. Challenger Baseball starts Saturday, June 1<sup>st</sup>.

Councilperson Maar had no report.

Councilperson Sharpe reported that the flag placement was a huge success, 900 flags were placed by approximately 30 volunteers. Harvest Festival planning continues.

CONSENT AGENDA ITEMS:

Councilperson Sullivan made a motion that was seconded by Councilperson Sharpe to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- Approval of the minutes of the regular meeting held on May 14, 2024.

- RESOLUTION NO. 79

Appoint Seasonal Laborer – Park

WHEREAS, the Town has a need for specialized care of fields at the Sweden Town Park.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Justin Beach as seasonal laborer for a pay rate of \$20.00 per hour.

Sec. 2. That the start date for this position is on or after May 29, 2024.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 80 Declare Surplus Items for Disposal

WHEREAS, the Sweden Town Board adopted the Scrap Materials Policy and Procedures on February 8, 2011; and

WHEREAS, Section 1 of such policy and procedure states that prior to disposal, assets must be declared as surplus items by the Sweden Town Board.

NOW THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden hereby declares as surplus several items that have fallen into disrepair at the Senior Center and directs the department to dispose of:

chairs, small tables, desks, bulletin boards, office equipment, kitchen ware

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 81 Authorize Sale of Excess Equipment

WHEREAS, the sale of Town Sweden property at 133 State Street will result in excess equipment and furnishings for which the Town has no use.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Sweden Town Board authorizes the auction of the following equipment:

Roland Digital Piano and Bench  
Hotpoint Freezer  
Commercial Dishwasher  
Stainless Steel Commercial Kitchen Counter  
Groen Electric Warming Pan  
Hobart Vulcan Ovens  
Electric Fireplace  
Commercial Range Hood  
Ansul Fire Suppression System  
White Ceramic Dishes

Residential Dishwasher (located at Community Center)

Sec. 2. That the items will be sold by traditional sealed bids or through Auctions International, whichever method seems most appropriate.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 82 Acceptance of Gift of Fishing Deck for Sweden Town Park

WHEREAS, the Sweden Community Recreation Foundation wishes to donate a 200 square foot vinyl fishing deck to be installed by The Vinyl Outlet at the Sweden Town Park Irrigation Pond, 4745 Redman Road; and

WHEREAS, the Sweden Community Recreation Foundation will fund both the purchase and installation of the deck.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden shall accept the generous gift of the fishing deck from the Sweden Community Recreation Foundation with the following conditions:

- That the color selection of the deck and handrail shall match as closely as possible to the color scheme of the Park Lodge and receive approval by the Town Supervisor
- That The Vinyl Outlet will provide liability insurance naming the Town of Sweden as an additionally insured in the amount of one million dollars
- That The Vinyl Outlet will provide proof of workers compensation insurance
- That the manufacturer’s warranty will run to the Town of Sweden
- That the installation of the deck will follow New York Comptroller’s regulations, namely the paying of prevailing wages as required.

Sec. 2. That this acceptance is subject to the proposed deck being insurable by the Town’s current general liability insurance policy or through a secondary liability policy if necessary and if approved by the Supervisor.

- RESOLUTION NO. 83 Authorize Supervisor to Sign Proposal MRB Group for Services Water Grant LaDue, Swamp and West Sweden Road

WHEREAS, the Town of Sweden wishes to pursue USDA Rural Development Funds for the construction of the LaDue/Swamp/West Sweden Roads Watermain Improvement Project; and

WHEREAS, MRB Group has submitted a proposal for services to include a Preliminary Engineering Report, Environmental Report, Well Sampling and Grant Application Filing.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Sweden Town Board hereby authorizes the Supervisor to sign the proposal for the Preliminary Engineering Report, Environmental Report, Well Sampling and Grant Application Filing in pursuit of public water for the LaDue/Swamp/West Sweden Road Project.

Sec. 2. That this resolution shall take effect immediately.

• RESOLUTION NO. 84 Approve Above-Ground Mausoleum

WHEREAS, Chapter 73 Cemeteries Section A. (21) of the Sweden Town Code allows the construction of an above-ground mausoleum upon permission of the Sweden Town Board; and

WHEREAS, Chapter 73 Cemeteries Section A. (22) of the Sweden Town Code requires an endowment to be set up to provide adequate income to maintain the structure; and

WHEREAS, Jeffrey and Julie Rothenburgh, residents of the Town of Sweden, have requested permission to install a two-person, above-ground mausoleum at Lakeview Cemetery; and

WHEREAS, the Highway Superintendent has recommended the mausoleum be located on eight lots in Section D of Lakeview Cemetery.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve the construction of a two-person, above-ground mausoleum in Section D of Lakeview Cemetery, completely at the cost of applicants Jeffrey and Julie Rothenburgh.

Sec. 2. That the Rothenburghs must fund an endowment of 10% of the cost of the mausoleum and foundation, that said endowment will be held in an interest-bearing trust account of the Town of Sweden.

Sec. 3. That the Town Board of the Town of Sweden accepts the Woodside Granite Industries 20-year warranty for the Foundation.

Sec. 4. That the Town Board of the Town of Sweden expects to receive an adequate warranty for the Mausoleum structure.

Sec. 5. That permission to install the Mausoleum is granted on the condition that all Lakeview Cemetery fees are paid and the endowment funds received.

• RESOLUTION NO. 85 Ordering a Public Hearing Regarding the Adoption of Local Law No. 2 of 2024 –

Proposed Amendments to Sweden Town Code –  
Chapter 73 Cemeteries

WHEREAS, recommendations have been made to change several sections of Chapter 73 Cemeteries of the Sweden Town Code; and

WHEREAS, the Sweden Town Board is desirous of adopting the proposed changes by Local Law.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden shall hold a public hearing at the Town Hall, 18 State Street, Brockport, New York on the 25th day of June 2024 at 6:00 pm to hear all interested persons for or against the adoption of Local Law No. 2 of 2024 – proposed amendments to Chapter 73 Cemeteries of the Sweden Town Code.

Sec. 2. The proposed amendments are as follows:

Chapter 73-1. Rules and regulations.

A. (3) ~~In purchasing more than one grave, full purchase price must be paid for one grave and the balance shall be paid in full within 30 days or graves will be subject to resale.~~

(10) All full body interments during the week (Monday through Friday) must be in the cemetery by ~~2:00~~ 1:00 p.m., Eastern Standard Time. After ~~2:00 p.m.~~ 1:00 p.m., an overtime fee as set by the Town Board will be charged. No interment will be allowed after ~~3:30 p.m.~~ 3:00 p.m., Eastern Standard Time...

(11) All interments on Saturday, Sundays and Town of Sweden observed holidays, including floating holidays, will be charged ~~double the interment fee~~ an overtime fee.

(15) ~~All casket graves are required to have a concrete vault or liner. All fault setups, including Wilbert Ways,~~ will be at the discretion of the Superintendent of Highways.

(21) ~~No vault or mausoleum shall be above ground without the permission of the Town Board, and only in such locations as it approves.~~

(22) ~~The Town Board will approve no mausoleum for construction unless a sufficient endowment is set up to provide adequate income to maintain the structure.~~

(24) Only one family monument shall be allowed on a plot. A minimum of six plots is required to allow for a family monument. All family monuments shall conform to established plan in regard to size, material, and location, *and must be approved by the Superintendent of Highways.*

Sec. 3. The Town Clerk is authorized and directed to cause a notice of the public hearing to be published in the Town's official newspapers, as required by law.

Sec.4. This Resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sharpe made a motion that was seconded by Councilperson Maar authorizing payment of the bills in Abstract 5 dated May 29, 2024 in the amount of \$113,655.14.

General Fund: In the amount of \$73,121.96 as set forth in Abstract 5 dated May 29, 2024.

Highway Fund: In the amount of \$34,634.18 as set forth in Abstract 5 dated May 29, 2024.

Special Fund: In the amount of \$5,899.00 as set forth in Abstract 5 dated May 29, 2024.

VOTE BY ROLL CALL AND RECORD:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements noted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sharpe moved to adjourn the May 28, 2024 meeting of the Sweden Town Board at 6:32 p.m. Councilperson Staskiewicz seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting  
Town Clerk