

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, November 26, 2024.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Finance Director Hiedi Librock, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitors present were Paul and Mary Vadas.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to honor our veterans for their service and remember our emergency responders and all those that put themselves in harm's way for the good of others.

PRIVILEGE OF THE FLOOR:

Supervisor Hayles welcomed Paul and Mary Vadas.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Finance Director Hiedi Librock reported year-end reporting, submission of the budget to the county, and explained that retirement is a big portion of the abstract this month.

Town Attorney Jim Bell reported updates on four tax assessment challenges. He will be meeting with the Town Assessor to discuss the petitioners' proposals. Mr. Bell also provided updates to a code violation case and the 133 State Street sale of property.

Councilperson Staskiewicz reported that the SCCC Halloween event and the Veterans' Day luncheon were successful. The house basketball numbers are good, games start in early December. The Scoreboard is out in homes. The holiday event is scheduled for December 12th and there will be a senior potluck in a couple of weeks.

Councilperson Sullivan reported that things are slowing down for the winter. Field #6 fencing installation has been scheduled. Buildings and Grounds repaired a minor roof leak at the SCCC. They will focus on lawn equipment maintenance and repairs. The lodge rentals are full, and the dog park and playgrounds are still being used.

Councilperson Maar reported that a representative from the library foundation spoke to the members of the Library Board. They are struggling with membership. The door and building usage numbers have currently met last year's numbers. The story trail in Sweden Town Park went well and they are discussing options with the Sweden Community Foundation and the Recreation Department to expand the program for next year. The restroom renovation project is near completion. They are moving forward with quotes for carpeting throughout the library.

Councilperson Sharpe reported leaf pick up and winterization at the cemeteries and the Farmers Museum Committee will meet in January to start planning the annual Harvest Festival. They are actively looking for volunteers.

Supervisor Hayles met with members of the Sheriff's Department and held a community meeting with the Sheriff's Department to hear resident concerns on traffic and safety. Mrs.

Hayles will check into speed monitors on roads of concern. A joint grant application with the Village of Brockport was denied. The village and town will be reapplying. The application for water district funding was submitted and the USDA has requested more information. West Avenue residents were notified that they could participate in the Clarkson water district.

Supervisor Hayles participated in the Supervisor’s monthly meeting. EMS funding was discussed. The Association of Towns focused a roundtable discussion on this topic. EMS services are not mandated like fire services.

Supervisor Hayles attended a code review committee meeting. General Code was present to explain the re-codification process and how they can help with the code review.

Supervisor Hayles attended the Veterans’ Day luncheon and wanted to give credit to Jill Wisnowski and Caitlyn Curley for organizing the event. Many veterans asked about the weekly nutrition program. Mrs. Hayles and Finance Director Hiedi Librock met with the Highway Department employees.

Supervisor Hayles explained that the Town of Sweden has a Recreation Master Plan that was adopted in 2001 and updated in 2007. Mrs. Hayles will form a committee to review this plan – proposing the end of 2025. There will also be a review of the Comprehensive Plan and employee benefits package. Mrs. Hayles will be assigning new liaisons to departments effective January 2025. She would like to meet with board members to discuss these assignments. The Town Hall hours were temporarily set from 8:30 am to 4:30 pm until the end of the year. Consideration of permanent hours to be discussed at the organizational meeting in January.

CONSENT AGENDA ITEMS:

Councilperson Sharpe made a motion that was seconded by Councilperson Staskiewicz to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- RESOLUTION NO. 149 Encumbrances

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Director of Finance be authorized to establish accounts payable and encumber the applicable appropriation account balances to apply to unpaid obligations as filed with her at the close of the 2024 fiscal year by the heads of administrative units of the Town and to amend the 2024 budget by increasing the proper appropriations per any encumbrances so filed.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 150 Appoint Recreation Assistants PT

WHEREAS, there is a need for Recreation Assistants to fill vacancies; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Olivia Maxwell and Ciarra VanDusen.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Olivia Maxwell and Ciarra VanDusen as recreation assistants part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$15.00 with a start date on or after November 27, 2024.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 151 Temporary Plowing and Access Agreement
-Villas at Brandon Woods

WHEREAS, the owners of the Villas at Brandon Woods and the Town of Sweden wish to enter into an agreement regarding plowing and access on Wood Trace and Natoma Terrace for a temporary period of time.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby approve the Temporary Plowing and Access Agreement between the owners of Villas at Brandon Woods and the Town of Sweden.

Sec. 2. That upon the approval of the Town Attorney, the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 152 Authorizing Supervisor to Sign
Service Contract with COP Security Inc.

WHEREAS, the Sweden Town Justices have recommended that COP Security Inc. be engaged to provide security operations during certain court proceedings.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize and direct the Supervisor to sign the services contract with COP Security Inc.

Sec. 2. The term of this agreement shall be for a period of one (1) year, commencing on January 1, 2025 and expiring December 31, 2025.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 153 Appoint Town Justice Paul Vadas

WHEREAS, the Honorable Anthony Perry resigned on November 25, 2024; and

WHEREAS, after due consideration the Sweden Town Board wishes to appoint Paul Vadas to the position of Sweden Town Justice.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Paul Vadas to the position of Sweden Town Justice effective January 1 through December 31, 2025.

Sec. 2. That this resolution shall take effect immediately.

NON-CONSENT AGENDA:

- Approval of the minutes of the regular Town Board meeting held on November 12, 2024.

Motion was made by Councilperson Sullivan and seconded by Councilperson Maar to approve the minutes of the Town Board meeting held on November 12, 2024.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Abstain</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

- Approval for Payment of Bills

All the Board members reviewed the invoice audit journal. Councilperson Sullivan made a motion that was seconded by Councilperson Staskiewicz authorizing payment of the bills in Abstract 11 dated November 27, 2024 in the amount of \$402,515.78.

General Fund: In the amount of \$271,321.80 as set forth in Abstract 11 dated November 27, 2024.

Highway Fund: In the amount of \$125,856.21 as set forth in Abstract 11 dated November 27, 2024.

Special Fund: In the amount of \$5,337.77 as set forth in Abstract 11 dated November 27, 2024.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>	
Councilperson Sharpe	<u>Aye</u>	
Councilperson Staskiewicz	<u>Aye</u>	
Councilperson Sullivan	<u>Aye</u>	
Supervisor Hayles	<u>Aye</u>	ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sharpe moved to adjourn the November 26, 2024 meeting of the Sweden Town Board at 6:30 p.m. Councilperson Staskiewicz seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk