

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, December 10, 2024.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Finance Director Hiedi Libroch, Superintendent of Highways Brian Ingraham, Town Attorney Jim Bell, and Town Clerk Karen Sweeting.

Visitor present – Michele Johnson.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to recognize the privilege it is to live in this country and hope for peace in the rest of the world.

PRIVILEGE OF THE FLOOR:

Michele Johnson addressed the board explaining that they purchased the airport on Colby Street last year and are beginning some improvements. They are applying for a grant that requires support (no financial support) from the Town to upgrade the lighting systems to bring in pilots.

CORRESPONDENCE:

No correspondence noted.

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Reports to be given December 30, 2024.

CONSENT AGENDA ITEMS:

Councilperson Sharpe made a motion that was seconded by Councilperson Staskiewicz to approve **all** Consent Agenda items as listed below.

VOTE BY ROLL CALL:

| | |
|---------------------------|------------|
| Councilperson Maar | <u>Aye</u> |
| Councilperson Sharpe | <u>Aye</u> |
| Councilperson Staskiewicz | <u>Aye</u> |
| Councilperson Sullivan | <u>Aye</u> |
| Supervisor Hayles | <u>Aye</u> |

ADOPTED

- Approval of the regular Town Board meeting minutes from November 26, 2024
- RESOLUTION NO. 154 Approve Inter-municipal Snow and Ice Agreement with Monroe County

WHEREAS, Monroe County and the Town of Sweden desire to enter into an Inter-municipal Agreement for the Provision of Snow Removal and Ice Control Services from October 1, 2024 through September 30, 2025 with annual renewals upon mutual consent for up to four (4) additional years.

WHEREAS, the Superintendent of Highways recommends that the Town Board enters into the agreement.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize the Inter-municipal Agreement for the Provision of Snow Removal and Ice Control Services from October 1, 2024 through September 30, 2025 with annual renewals upon mutual consent for up to four (4) additional years.

Sec. 2. That the Supervisor is hereby authorized to execute all necessary documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 155 Approve Justice Travel Request

WHEREAS, the newly elected justice, Paul Vadas, has requested permission to travel to Albany on December 9, 10, 11, 12, and 13, 2024 to attend the 3rd Judicial Newly Elected Justice training; and

WHEREAS, the cost to attend includes conference, travel, accommodations and meals at approximately \$1,150.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$1,150 for conference expenses in Albany, New York in order for the Justice to attend the 3rd Judicial newly elected justice training.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 156 Approve Director of Finance Travel Request

WHEREAS, the Director of Finance has requested permission to travel to Albany on April 2, 3 and 4, 2025 to attend the Government Finance Officers Association (GFOA) Annual training conference; and

WHEREAS, the cost to attend includes conference, travel, accommodations and meals at approximately \$895.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. The Town Board of the Town of Sweden hereby approves the expenditure of up to \$895 for conference expenses in Albany, New York in order for the Director of Finance to attend the GFOA Annual Conference.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 157 Authorizing Cable Franchise Fee Revenue Audit

WHEREAS, Troy and Banks has submitted a proposal to perform an audit of the Sweden Town cable franchise revenues collected for the past five years; and

WHEREAS, Troy and Banks proposal requests a fee of fifty (50) percent of any funds they receive from the result of the audit.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden accepts proposal Troy and Banks for the audit of Sweden Town Cable Franchise fees collected.

Sec. 2. That the Supervisor is authorized to execute the necessary documents.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 158 Extending Agreement with New York State for Control of Ice and Snow to Expire 2024

WHEREAS, Pursuant to Section 12 of the Highway Law, the maintenance of State highways includes the control of snow and ice thereon as the Commissioner may deem to be necessary to provide reasonable passage and movement of vehicles over such highways; and

WHEREAS, the work of such control of snow and ice may be done by any municipality, which for the purposes of said Section 12 shall include only a county, city, town or village, pursuant to an agreement entered into between the governing board or body of any such municipality and the commissioner; and

WHEREAS, the Town of Sweden is willing to perform the work of such control of snow and ice upon state highways according to the guidelines, policies and procedures deemed by the commissioner to be for the best interest of the public; and

WHEREAS, the Town of Sweden lane miles has changed from 40.51 miles to 40.79 miles.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor of the Town of Sweden be authorized to enter into an agreement with the Commissioner of the NYS Department of Transportation for five years commencing July 1, 2024 and ending June 30, 2029.

Sec. 2. That this resolution shall take effect immediately.

Sec. 3. That the Supervisor is authorized to sign the Municipal Snow and Ice Agreement with the Commissioner of Transportation of the State of New York.

- RESOLUTION NO. 159 Appoint Recreation Assistant PT

WHEREAS, there is a need for a Recreation Assistant for Lifeguarding and swim program lessons; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Katalina Monnat.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Katalina Monnat as a recreation assistant part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$17.50 with a start date on or after January 11, 2025.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 160 Approval of Regular Town Board Meetings for 2025

WHEREAS, the Town Clerk is directed to advertise in the official Town newspaper the regular Town Board meetings for 2025.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the dates for Town Board meetings for 2025 be approved as listed below:

| | |
|---------------------------------------|-----------------------------------|
| *January 2, 2025 @ 6 PM (Thursday) | |
| January 14, 2025 @ 6 PM | July 22, 2025 @ 6 PM |
| January 28, 2025 @ 6 PM | |
| February 11, 2025 @ 6 PM | August 26, 2025 @ 6 PM |
| February 25, 2025 @ 6 PM | |
| March 11, 2025 @ 6 PM | September 9, 2025 @ 6 PM |
| March 25, 2025 @ 6 PM | September 23, 2025 @ 6 PM |
| April 8, 2025 @ 6 PM | October 14, 2025 @ 6 PM |
| April 22, 2025 @ 6 PM | October 28, 2025 @ 6 PM |
| May 13, 2025 @ 6 PM | November 10, 2025 @ 6 PM (Monday) |
| May 27, 2025 @ 6 PM | November 25, 2025 @ 6 PM |
| June 24, 2025 @ 6 PM | December 9, 2025 @ 6 PM |
| | December 23, 2025 @ 6 PM |

Sec. 2 That Town Board workshops will be held as needed and duly advertised.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 161 Endorsing Project at Ledge Dale Airpark

WHEREAS, Big Fella Enterprises, Inc. is requesting state funds through the Airport Improvement and Revitalization Capital Grant Program (AIR 99 NY) for the following project at Ledgesdale Airpark in the Town of Sweden:

The purpose of the project is to upgrade the runway and taxiway lights from incandescent to LED lighting, including replacing the existing risers, lights and signage.

WHEREAS, The New York State Department of Transportation, under State Transportation Law, requires that privately-owned airports submit an endorsing Resolution from the governing body in which the airport is located, and

WHEREAS, This Governing Body has received a request from Big Fella Enterprises, Inc to endorse the project.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1 That the Town of Sweden endorses the project identified above at Ledgesdale Airpark for the purpose of making the project eligible for State funding.

Sec. 2. That the Clerk of the Town is directed to forward certified copies of this Resolution to the appropriate Town Officials and to the Big Fella Enterprises, Inc to be filed with the NYS Commissioner of Transportation.

Sec. 3. That this Resolution shall take effect immediately.

NON-CONSENT AGENDA:

No non-consent agenda items.

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

No additional business or announcements.

EXECUTIVE SESSION:

Councilperson Sharpe made a motion that was seconded by Councilperson Staskiewicz to go into executive session at 6:10 p.m. subject to Public Officer's Law Section 105-1(f) employment history of a particular person. All voted in favor of the motion. Motion adopted.

No action taken.

Councilperson Staskiewicz made a motion that was seconded by Councilperson Sharpe to leave executive session and return to the regular meeting at 6:54 p.m. All voted in favor of the motion. Motion adopted.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Staskiewicz moved to adjourn the December 10, 2024 meeting of the Sweden Town Board at 6:55 p.m. Councilperson Sharpe seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk