

A regular meeting of the Town Board of the Town of Sweden was held at the Town Hall, 18 State Street, Brockport, New York, on Tuesday, January 28, 2025.

Town Board Members present were Supervisor Patricia Hayles, Councilperson Scott Maar, Councilperson Tyler Sharpe, Councilperson Adam Staskiewicz, and Councilperson Gary Sullivan. Also present were Finance Director Hiedi Librock, Town Attorney Jim Bell, Recreation Director Jill Wisnowski, and Town Clerk Karen Sweeting.

Visitors present were Joseph Steehler, Chuck Pettibone, Katie and Dominic Swetsch, Corey Minor, Evan Minor, Kirsten Minor, Matt Minor, Joann Sharp, David Newman, Michelle Trost, David Trost, Caleb Pellegrino, Rory Schnurr, and Shawn Petti from Hurricane Technologies, Inc.

Supervisor Hayles called the meeting to order at 6:00 p.m. and asked everyone present to say the Pledge to the Flag and remain standing for a moment of silence to reflect on our first responders. Two weeks ago, during the January 14, 2025 board meeting the Fire Department was called to a fire at the Morgan Manning House in Brockport. We thank our first responders for all they do.

PRIVILEGE OF THE FLOOR

No one spoke.

CORRESPONDENCE:

No correspondence noted.

PRESENTATION

Eagle Scout Recognition – Supervisor Hayles read the following:

Congratulations to Corey Minor! In recognition of your outstanding achievement in completing the requirements to earn the rank of Eagle Scout. Your construction of the Little Free Library at the Sweden Town Park will serve our community well for many years.

We, the Town Board of the Town of Sweden, congratulate you for this accomplishment. Your hard work and dedication surely inspire many others to give back to their community. We wish you success in future endeavors.

Signed by the Sweden Town Board

REPORTS OF DEPARTMENTS AND BOARD MEMBERS:

Recreation Director Jill Wisnowski wanted to recognize Amanda Kinney, Caitlin Curley, and Megan Lester for going above and beyond this past year. Goals for 2025:

- Renovations to the front of the SCCC building
- Playground funded by Monroe County ARPA funds
- Skateboard instructor – teaching on flat surface for now, but will be utilizing skate park at some point
- Fishing Deck – utilize instructor for fishing lessons for a few different age groups

- Fitness Center – rearranging and replacing/upgrading equipment – in process through 2025.
- Brockport Schools have gone to digital printing which will increase our cost to print brochures. We will no longer be able to utilize Publisher in 2026 to create the brochure and the Suburban News is no longer delivering to homes. This will cause some changes to what we do with the recreation brochure and may have to go all digital.

Finance Director Hiedi Librock reported moving forward on electronic timekeeping.
 Town Attorney Jim Bell reported attending Code Review Committee meetings and is working on amendments to several chapters.

Councilperson Staskiewicz had no report.

Councilperson Sullivan had no report.

Councilperson Maar reported there will be a meeting to discuss the Story Path at the Town Park. The library is now a warming center during open hours. Door counts are up 10% from 2023 and circulation is back up to pre-COVID numbers which is very positive. BOCES program for English learners, program was successful last year.

Councilperson Sharpe reported Farmers Museum meeting has been scheduled and they are looking for volunteers.

Supervisor Hayles reported notification from Town Engineer MRB Group that the USDA has asked for additional information and have recommended funding for the water project on LaDue, Swamp, West Sweden Road. This is not a guarantee of funding, but the application is moving forward.

Supervisor Hayles attended the Supervisors’ meeting. Discussion regarding water districts and consequences of not maintaining 100% valuation. Mrs. Hayles attended the warming center ribbon cutting event at the Brockport Baptist Church. The NYS SUNY Chancellor was at SUNY Brockport sharing information with college personnel and local officials. Mrs. Hayles shared the important economic impact the college has here and how vital the college is to our community.

Supervisor Hayles shared an invitation from the Brockport Fire District to meet on February 13, 2025 to discuss the EMS contract and funding. Mrs. Hayles would like to request the meeting date be changed to February 20, 2025. (*Note – unable to change the date, advertised for February 13, 2025)

CONSENT AGENDA ITEMS:

Councilperson Maar requested the approval of the Town Board meeting minutes from January 14, 2025 be moved to non-consent agenda.

Councilperson Sullivan made a motion that was seconded by Councilperson Sharpe to approve **all** remaining Consent Agenda items as listed below.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Aye</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

- RESOLUTION NO. 28 Rescinding Resolution No. 5 of 2025

WHEREAS, on January 2, 2025, the Sweden Town Board approved Resolution 5 of 2025 Appoint Consulting Architect and Building Inspector.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby rescind Resolution No. 5 of 2025.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 29 Authorize Supervisor to Sign Contract for Consulting Architect and Consulting Building Inspector

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby authorize and direct the Town Supervisor to contract with David Strabel, Registered Architect as Consulting Architect and Consulting Building Inspector for the Town of Sweden Building Department.

Sec. 2. That Mr. Strabel will assist the Building Department with New York State Building Code drawing review on project applications for building permits and serve as Consulting Building Inspector for projects as needed.

Sec. 3. That the basic compensation for services rendered shall be based on an hourly rate of \$75.00 per hour per attached agreement.

Sec. 4. That these fees are to be charged to the developer on the building permit.

Sec. 5. The term of this agreement shall be for a period of one (1) year, commencing on January 1, 2025 and expiring December 31, 2025.

Sec. 6. That this resolution shall take effect immediately.

- RESOLUTION NO. 30 Authorize Supervisor to Sign Proposal Architectural Services Community Center Roofing and Air Handlers

WHEREAS, the Town Board of the Town of Sweden desires the Town Architect, David Strabel, to provide architectural services for the roofing and Air Handlers to the Sweden/Clarkson Community Center; and

WHEREAS, the Town Architect David Strabel has submitted a proposal for services for preparing construction drawings and specifications, project manual, bid process assistance and contract administration.

NOW, THEREFORE BE IT RESOLVED:

Sec. 1. That the Sweden Town Board hereby authorizes the Supervisor to sign the Proposal for Architectural Services for the Community Center Roofing and Air Handlers.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 31 2025 Salary for Historian

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Historian shall be paid a total of \$500 for the fiscal year 2025 with compensation being paid semi-annually \$250 in June and \$250 in December.

Sec. 2. That this resolution shall take effect January 1, 2025.

- RESOLUTION NO. 32 Authorizing Supervisor to Accept Proposal for Preparation of NYS Annual Financial Report Document

WHEREAS, a proposal has been received for consulting and preparation services from Laura L. Landers, LLC in the amount of \$3,500 to prepare the New York State Annual Financial Report Document (AFR).

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Supervisor is hereby authorized to accept the proposal of Laura L. Landers, LLC, 6 Park Avenue, Batavia, NY 14020 for consulting and preparation of the NYS AFR document.

Sec. 2. That this resolution shall take effect immediately.

- RESOLUTION NO. 33 Appoint Recreation Assistant PT - Megalo

WHEREAS, there is a need for a Recreation Assistant for the Before and After School Program; and

WHEREAS, Recreation Director Jill Wisnowski has recommended hiring Matthew Megalo.

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board of the Town of Sweden does hereby appoint Matthew Megalo as a recreation assistant part-time for a maximum of 28 hours per week.

Sec. 2. That the hourly rate of pay is \$15.50 with a start date on or after February 4, 2025.

Sec. 3. That this resolution shall take effect immediately.

- RESOLUTION NO. 34

Appointments to Board

NOW, THEREFORE, BE IT RESOLVED:

Sec. 1. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning October 1, 2024 and ending September 30, 2026:

Board of Assessment Review
Tyler Fallon

Sec. 2. That the Town Board hereby appoints the following person to the position specified for a five-year term beginning January 1, 2025 and ending December 31, 2025:

Zoning Board of Appeals
Stacey Costello

Sec. 3. That this resolution shall take effect January 1, 2025.

NON-CONSENT AGENDA:

- Approval of the minutes of the regular meeting held on January 14, 2025.

Motion made by Councilperson Sharpe and seconded by Councilperson Staskiewicz to approve the minutes of the regular meeting held on January 14, 2025.

VOTE BY ROLL CALL:

Councilperson Maar	<u>Abstain</u>
Councilperson Sharpe	<u>Aye</u>
Councilperson Staskiewicz	<u>Aye</u>
Councilperson Sullivan	<u>Aye</u>
Supervisor Hayles	<u>Aye</u>

ADOPTED

ADDITIONAL BUSINESS AND ANNOUNCEMENTS:

IT service proposal presentations by Shawn Petti from Hurricane Technologies, Inc. and Stephen Deeley from Deeley IT Services, LLC.

ADJOURNMENT:

As there was no further business to come before the Board, Councilperson Sharpe moved to adjourn the January 28, 2025 meeting of the Sweden Town Board at 7:00 p.m. Councilperson Sullivan seconded the motion. All voted in favor of the motion. Motion adopted.

Respectfully submitted,

Karen M. Sweeting
Town Clerk